

POLICE HEADQUARTERS

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**J&K JAMMU/SRINAGAR**

Website:www.jkpolice.gov.in
Email:phqjk@jkpolice.gov.in

Subject:- Quotations

Registered Chartered Accountants well versed with Audit of Accounts shall submit their willingness for auditing of the following J&K Police Welfare Accounts maintained at PHQ & various units as specified below for the Financial Year **2018-19**.

J&K Police Welfare Fund Accounts

S.No.	Name of unit to be Audited	Period Audit to be conducted (Financial Year)
1.	Central Police Welfare Fund (CPWF)-937	2018-19
2.	Central Police Sports Fund(CPSF)-939	2018-19
3.	Special Welfare Fund (SWF)-3973	2018-19
4.	Retired Policemen Welfare Fund (RPWF)-4765	2018-19
5.	Range PHQ Welfare Fund-4910	2018-19
6.	Central Police Education Fund (CPEF)-14397	2018-19
7.	J&K Police Pariwar Fund(PPF)-15573	2018-19
8.	Contributory Welfare Fund of SPO's (CPWF)-17849	2018-19
9.	Central Police Canteen Fund (CPCF)-43	2018-19
10.	J&K Police Martyrs Fund-106	2018-19

J&K Police Public Schools

S.No.	Name of unit to be Audited	Period Audit to be conducted (F-Y)
1.	Police Public School Miran Sahib Jammu(Nursery to 12 th)	2018-19
2.	Police Public School Bemina Srinagar (Nursery to 12 th)	2018-19
3.	Police Public School Annantnag (Nursery to 6 th)	2018-19
4.	Police Public School Baramulla (Nursery to 5 th)	2018-19
5.	Police Public School Kargil (Nursery to 5 th)	2018-19
6.	Police Public School Doda (Nursery to 8 th)	2018-19
7.	Police Public School Rajouri (Nursery to 8 th)	2018-19
8.	Police Public School Kupwara (Nursery to 5 th)	2018-19

J&K Police Pariwar Petrol Pumps

S.No.	Name of unit to be Audited	Period Audit to be conducted (F-Y)
1.	Police Pariwar Petrol Pump Gandhi Nagar, Jammu	2018-19
2.	Police Pariwar Petrol Pump R.S.Pura	2018-19
3.	Police Pariwar Petrol Pump Rajouri	2018-19
4.	Police Pariwar Petrol Pump Poonch	2018-19
5.	Police Pariwar Petrol Pump Kathua	2018-19

J&K Police Families welfare Centres

1.	Police Families Welfare Centre Bemina, Srinagar	2018-19
2.	Police Families Welfare Centre Jammu:	2018-19
	i. ARI Section	
	ii. Gym Section	

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	iii. Candle Section	
	iv. Tailoring Section	
1.	In addition rectification/shaping up of as each ledger heads be specified of reconciliation differences emerged from time to time to relevant a/c heads at Serial Number 1-9 para 1 above	

The willingness along with the amount of money to be charged for the work should reach to this (Hqrs.) within month's time positively from the date of issuance of the tender. The tenders shall be opened on **10/05/2019 at 1100 hours at Police Hqrs J&K Srinagar**. In case of unforeseen circumstances the date of opening will be next working day.

The terms and conditions for conducting of external audit are as under:-

1. The Chartered Accountant should have at least 5 years experience in Finance, Banking, Management.
2. The Agency shall have to sign a service agreement on non-Judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate.
3. The accounts and allied work shall have to be completed in a time bound arrangement giving the maximum time of one month for Financial, account year.
4. That the Audit exercise shall be carried out at police Headquarters/existing units during the working days.
5. The Account statement/Balance Sheets, concurrent audits and other reports shall be acceptable to the Board of Trustees and finally C.A.G.
6. An Audit certificate shall have to be furnished by the Agency specifying that the accounts for the period, have been examined and found correct as per the requirement of accounts and financial rules and no short comings/ misappropriations or embezzlements have been noticed.
7. The payment to the Agency shall be released on receipts of accounts/Balance Sheets, concurrent Audit, tax audit consolidated B/S and other reports in AIG (Welfare) office subject to the number of Accounts/Balance sheets and other reports furnished by the Agency.
8. The deviation of agreement shall confer the Agency liable for any penalty imposed by the Head of Department.
9. The Agency shall have to attend the office on all days when Audit team comes from CAG to conduct Audit.
10. The Agency shall be bound for framing of replies to Audit Observations, Audit Paras and Audit Inspection Reports received from C.A.G of the particular periods.
11. All legal proceedings arising out of any dispute between the parties shall have to be settled in the Courts situated in Jammu & Srinagar and not elsewhere.

(Manoj Kumar Pandit)
 (Manoj Kumar Pandit)-JKPS
 AIG of Police, (Welfare)
 For Director General of Police,
 J&K, Jammu.

No. AIG(W)/Audit/Acctt./29/2019 - 23267-69

Dated 12 / 04/2019

Copy to the.

1. AIG Communications PHQ-J&K, Jammu for necessary action.
2. ADO (Accounts) Welfare PHQ-J&K.
3. Incharge IT PHQ-J&K.
 for information & n/a.
4. Notice board.